



Society for Conservation GIS (SCGIS) Domestic Chapter Guidelines & Chapter Application

SCGIS DOMESTIC CHAPTER

Your group may be considered an SCGIS chapter if you meet the following criteria. For this, you must:

1. Meet together in person one or more times during the year.
2. Create (and share with your membership) an organizational structure.
3. Submit your Chapter proposal and signed chapter agreement to the SCGIS board for approval.
4. Organize your own chapter-sponsored Conservation GIS events in your region.
5. Advertise your chapter's Conservation GIS events on both the SCGIS website and on the SCGIS email listserv.
6. Promote SCGIS membership and attendance at the SCGIS Annual Conference to your chapter members (note that SCGIS membership is not necessary for chapter membership).
7. Report back to the SCGIS Domestic Chapters Committee once per year on group progress.

SCGIS RESPONSIBILITIES

When a Chapter is approved SCGIS will assist with the following:

1. Providing advice and guidance on chapter startup;
2. Keeping the Chapter informed of SCGIS Domestic Chapter committee meetings and actions;
3. Helping to promote the work your Chapter through the SCGIS website and its social media (please keep the Domestic Chapters Committee Chair informed of your upcoming events!).

SCGIS MEMBER

A "SCGIS member" is an individual who has paid his or her annual dues or has been approved for a waiver of current year dues. The SCGIS member may also have done any or all of the following:

1. Contributed to the SCGIS email listserv with a question or provided answers to other questions;
2. Contributed profile or project information to the SCGIS website (www.scgis.org);
3. Attended the Annual SCGIS conference, presented a paper or hosted a workshop;
4. Attended a local SCGIS event such as a chapter meeting, workshop or meeting;
5. Donated items to the annual auction;
6. Agreed to abide by the SCGIS bylaws.



CHAPTER AGREEMENT

SCGIS will accept the applicant as a formally recognized Domestic Chapter of SCGIS if the Chapter agrees to the following:

Chapter Goals:

1. To provide networking opportunities for GIS professionals working on conservation projects or in conservation organizations;
2. To bring expertise to conservation organizations from GIS professionals;
3. To host short talks, inexpensive or free conservation GIS trainings, or workshops on topics of practical use;

Chapter Members:

1. Will be encouraged to promote SCGIS and their local chapter;
2. Will be encouraged to share their conservation skills, ideas, and projects with others interested in conservation GIS both locally, nationally and internationally.

CHAPTER PROPOSAL

When submitting your Chapter Proposal (see application form on next page), think strategically how your chapter will be sustainable for the long term.

Location of Chapter: _____

Region Served: _____

Chapter Representative(s): _____

Signature: _____

Signature: _____



SCGIS DOMESTIC CHAPTER PROPOSAL

Location of Chapter: _____ Region Served: _____

Contact(s): _____

SCGIS Active Members (y/n)?: _____

Contact email: _____

Contact phone: _____

1. Provide a group statement of purpose (Why do you exist? What will you provide to your community? To SCGIS?).

2. Provide a list of short-term goals (recruitment, content, resources, events, etc.) and long-term goals along with a list of needs (services, support, funding, tools, etc) to accomplish these goals.

3. Where applicable, describe a strategy to build relationships with other organizations that share a common goal or community leaders with similar interests. Report to SCGIS in annual report.

4. If possible, describe how you will seek sponsorship for your group. The sponsor may provide space, food, or other funding for an event. SCGIS can also help find sponsors with adequate warning and clear description of activities and funding needed.